ASSET INFORMATION HANDOVER ACCEPTANCE CERTIFICATE

| **Project Name** |       |
| --- | --- |
| **Project Number** |       |
| **Contract Name** |       |
| **Contract Number** |       |
| **Contractor Company** |       |

| Asset Information Handover Acceptance Criteria |
| --- |
| **No.** | **Asset Information** | **Accepted** | **Deficiencies** | **Comments** |
| 1. | Asset documents required to support operation and maintenance of the assets have been handed over for processing to **EDRMS** | [ ]  | Yes | [ ]  | No Deficiencies |       |
| [ ]  | No | [ ]  | Deficiencies Attached |       |
| 2. | Asset data to allow maintenance of the asset, managing inventory, and whole life cost management has been handed over to create records in **EMMS** | [ ]  | Yes | [ ]  | No Deficiencies |       |
| [ ]  | No | [ ]  | Deficiencies Attached |       |
| 3. | Asset geospatial data to accurately visualize the asset location through the **EGIS** platform has been handed over | [ ]  | Yes | [ ]  | No Deficiencies |       |
| [ ]  | No | [ ]  | Deficiencies Attached |       |

**Project Delivery Team Project Manager**

| **Name** |       |
| --- | --- |
| **Title** |       |
| **Business Unit** |       |
| **Signature** |       | **Date** |       |

**Note:**

One signed certificate from each Asset Owner Representative/Asset Class as listed below is required

|  |  |  |  |
| --- | --- | --- | --- |
| **1.** |       | **4.** |       |
| **2.** |       | **5.** |       |
| **3.** |       | **6.** |       |

**Asset Owner Representative**

| **Name** |       |
| --- | --- |
| **Title** |       |
| **Business Unit** |       |
| **Signature** |       | **Date**  |       |