ASSET INFORMATION HANDOVER ACCEPTANCE CERTIFICATE

| **Project Name** |  |
| --- | --- |
| **Project Number** |  |
| **Contract Name** |  |
| **Contract Number** |  |
| **Contractor Company** |  |

| Asset Information Handover Acceptance Criteria | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **No.** | **Asset Information** | **Accepted** | | | **Deficiencies** | | **Comments** |
| 1. | Asset documents required to support operation and maintenance of the assets have been handed over for processing to **EDRMS** |  | Yes | |  | No Deficiencies |  |
|  | No | |  | Deficiencies Attached |  |
| 2. | Asset data to allow maintenance of the asset, managing inventory, and whole life cost management has been handed over to create records in **EMMS** |  | | Yes |  | No Deficiencies |  |
|  | | No |  | Deficiencies Attached |  |
| 3. | Asset geospatial data to accurately visualize the asset location through the **EGIS** platform has been handed over |  | | Yes |  | No Deficiencies |  |
|  | | No |  | Deficiencies Attached |  |

**Project Delivery Team Project Manager**

| **Name** |  | | |
| --- | --- | --- | --- |
| **Title** |  | | |
| **Business Unit** |  | | |
| **Signature** |  | **Date** |  |

**Note:**

One signed certificate from each Asset Owner Representative/Asset Class as listed below is required

|  |  |  |  |
| --- | --- | --- | --- |
| **1.** |  | **4.** |  |
| **2.** |  | **5.** |  |
| **3.** |  | **6.** |  |

**Asset Owner Representative**

| **Name** |  | | |
| --- | --- | --- | --- |
| **Title** |  | | |
| **Business Unit** |  | | |
| **Signature** |  | **Date** |  |